

# Border Management & Technologies Summit Europe 2020

Brussels, Belgium | 10th-12th Nov 2020



## BOOKING FORM

### EVENT SCHEDULE

DATE	DESCRIPTION
10th Nov 2020	Afternoon Workshop
11th Nov 2020	Day 1 of Conference and Exhibition
12th Nov 2020	Day 2 of Conference and Exhibition

### PRICES

Public Sector	IBMATA Member	Standard Price	Private Sector	IBMATA Member	Standard Price
Two Day Conference and Exhibition	500 EUR	600 EUR	Two Day Conference and Exhibition	1,000 EUR	1,200 EUR
Half Day Workshop	0 EUR	0 EUR	Half Day Workshop	200 EUR	300 EUR
All of the Above	500 EUR	600 EUR	All of the Above	1,200 EUR	1,500 EUR

\* To register for the workshop you need to attend the 2-day conference and exhibition  
\* Flights and accommodation are not included. A special room rate will be available.

### DELEGATE DETAILS

Please complete your details below.

Title/Rank:  First Name:  Surname:   
Job Title:  Company/Organisation:   
Tel:  Email:   
Address:   
Date:

### VENUE & ACCOMODATION

**Hotel Name:** Crowne Plaza Brussels le Palace Hotel  
Rue Gineste 3, 1210 Brussels, BELGIUM

[book.passkey.com/event/50014403/owner/7604429/home](https://book.passkey.com/event/50014403/owner/7604429/home)

Please tick here if you would like us to contact you to book your accommodation

### PAYMENT DETAILS

**Bank transfer:**  
Bank Name: Metro Bank  
Account No: 26233569  
Sort Code: 23-05-80  
IBAN: GB44MYMB23058026233569  
SWIFT: MYMBGB2L

**Credit/Debit Card:**  
Please indicate if you would like to pay by credit or debit card and we will send you a PayPal request for payment

### TERMS AND CONDITIONS

#### Payments

All bookings made prior to the conference must be paid in full to guarantee registration. Once payment has been received, an email confirmation and a receipted invoice will be sent. If payment is not made at the time of booking, registration will be provisional. Bookings received less than two weeks before the conference date can only be paid by credit card.

#### Early Bird Rate

In order to qualify for any 'early bird' rates, booking must be received before the deadline date listed in the conference marketing material.

#### Substitutions & Cancellations

Delegates may nominate an alternative person from their organisation to attend up to 24 hours prior to the start of the event, at no extra charge. Should substitution not be possible, cancellation charges apply as follows:

- 8 weeks or more prior to start of event: 10% of the delegate fee,
- 4 to 8 weeks prior to start of event: 50% of the delegate fee,
- 4 weeks or less prior to start of event: 100% of the delegate fee.

All substitutions and cancellations must be received in writing.

#### Access Requirements

Delegates should advise of any special access requirements at the time of registration.

#### Registration Information

Registration information will be sent to registered delegates by email at least seven days prior to the event. Any delegate not receiving the registration information should contact us by email to [info@ibmata.org](mailto:info@ibmata.org)

#### Alterations to Programme

IBMATA reserves the right to make alterations to the conference programme, venue and timings. In the unlikely event of the programme being cancelled by IBMATA, a full refund will be made. Liability will be limited to the amount of the fee paid by the delegate. In the event of it being found necessary, for whatever reason, that the conference is postponed or the dates changed, the organisers shall not be liable for any expenditure, damage or loss incurred by the delegate. If by re-arrangement or postponement the event can take place, the booking between the delegate and the organisers shall remain in force and will be subject to the cancellation schedule above.

#### Speakers

Views expressed by speakers are their own. IBMATA cannot accept liability for advice given, or views expressed, by any speaker at the conference or in any material provided to delegates.

#### Photography & Filming

For promotional purposes, there may be a professional photographer and video production taking place during the conference. Delegates who do not wish to be filmed or recorded should advise the organisers by email to [info@ibmata.org](mailto:info@ibmata.org) prior to the event.

#### Data Protection

By submitting registration details, delegates agree to allow IBMATA and companies associated with the conference to contact them regarding their services. Delegates who do not wish to receive such communications please email [info@IBMATA.org](mailto:info@IBMATA.org). The contact details of registered delegates will be placed on the attendee list which will be passed to sponsoring companies and to all attendees for them to see who is at the conference for the purpose of networking and meetings. Delegates who do not wish to be included on this list should advise at the time of booking.

#### Websites & Links

The conference and associated IBMATA website may link to other websites and networking tools provided for the convenience of the users. The contents of these websites are maintained by their owners, for which IBMATA and IBMATA take no responsibility. Neither can responsibility be taken for contents of any website linking to this website.

#### Insurance

It is the responsibility of the delegate to arrange appropriate insurance cover in connection with their attendance at the conference. IBMATA cannot be held liable for any loss, liability or damage to personal property.

If you have any questions about these Terms & Conditions, please contact [info@ibmata.org](mailto:info@ibmata.org)

Organised by:



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